

The Highlands at Dove Mountain
Heritage Highlands at Redhawk Homeowners Association (Association)
ASSOCIATION RULES AND REGULATIONS



ASSOCIATION RULES & REGULATIONS

(An Owner/Resident Handbook)

Established by the Board of Directors on February 10, 2010

Updated periodically to accommodate changes in laws and/or Governing Documents

Second Revision Approved August 29, 2013

Third Revision Approved September 25, 2019

**Updated: October 31, 2019; November 27, 2019; July 22, 2020; March 24, 2021; September 30, 2021; June 22, 2022;
April 26, 2023, and May 22, 2024**

ASSOCIATION MAIN PHONE #: 520 579 9574

ASSOCIATION MAIN GATE PHONE #: 520 579 2458

ASSOCIATION WEBSITE: <http://www.thehighlandsatdovemountain.com>

The Highlands at Dove Mountain
Heritage Highlands at Redhawk Homeowners Association (Association)

ASSOCIATION RULES AND REGULATIONS

TABLE OF CONTENTS

SECTION 1 GENERAL INFORMATION	3
1.1 PURPOSE	3
1.2 CAPTIONS AND TITLES	3
1.3 EFFECTIVE DATE	3
1.4 SCOPE	3
1.5 OFFICIAL VERSION OF RULES AND REGULATIONS	3
1.6 ADOPTION OF RULES	3
1.7 COMPLIANCE	3
SECTION 2 MEMBER/OWNER, RESIDENT, RENTER, GUEST	3
2.1 DEFINITIONS	3
2.2 RENTERS AND GUESTS	3
SECTION 3 REAL AND PERSONAL PROPERTY/Common Areas	3-4
3.1 ARCHITECTURE LANDSCAPE STANDARDS	3
3.2 COMMON AREA STANDARDS	4
SECTION 4 CONDUCT/BEHAVIOR	4
4.1 CONDUCT/BEHAVIOR	4
4.2 RISK MANAGEMENT	4
4.3 SMOKING	4
4.4 CELL PHONES	4
4.5 PETS	4
SECTION 5 COMMUNITY SAFETY AND RISK MANAGEMENT	4-6
5.1 TRAFFIC AND PARKING REGULATIONS	4
5.2 GATE ACCESS & SECURITY	5
SECTION 6 AMENITIES & FACILITIES	6-14
6.1 HIGHLANDS BAR & GRILLE	6
6.2 LIBRARY/RESOURCE CENTER	6
6.3 BILLARD ROOM	6
6.4 CRAFT ROOM	7
6.5 FITNESS CENTER	7
6.6 SWIMMING POOL AND SPA	8
6.7 RACKET SPORTS	9
6.8 GOLF COURSE RULES	10
SECTION 7 CATERING & SPECIAL EVENTS	14
SECTION 8 SPACE/EQUIPMENT RENTALS AND FEES	14-15
8.1 RENTAL	15
8.2 SPACE RESERVATION	15
8.3 AUTHORITY	15
8.4 EQUIPMENT	15
8.5 USE FEES/INSTRUCTIONAL CLASSES	15
SECTION 9 SIGNAGE, ADVERTISING, SOLICITATION & CANVASSING	15
SECTION 10 WASTE DISPOSAL	16
SECTION 11 ENFORCEMENT	17
SECTION 12 AMENDMENTS	17

The Highlands at Dove Mountain
Heritage Highlands at Redhawk Homeowners Association (Association)
ASSOCIATION RULES AND REGULATIONS

SECTION 1 GENERAL INFORMATION

1.1 PURPOSE

These Association Rules and Regulations (AR&Rs) were initially established by the Board of Directors (Board) on February 10, 2010, and are updated periodically.

The AR&Rs provide guidance in connection with the operation and use of the common areas, amenities, and facilities. In the event of any conflict between these AR&Rs and any Federal, State or Local Laws, and the Association CC&Rs, and Bylaws, those laws and the CC&R's and Bylaws shall control. Capitalized terms shall have the definition given to them in the CC&R's. (Unless otherwise stated, each of the other documents referred to herein can be found on the website of the Association under "HOA/Documents").

1.2 CAPTIONS AND TITLES

The captions, titles, or headings of the sections, and paragraphs in the AR&Rs are for the purpose of reference and convenience only and are not intended to limit, modify, or otherwise affect any of the provisions stated herein.

1.3 EFFECTIVE DATE

These AR&Rs and any subsequent amendments are effective on the date approved by the Board.

1.4 SCOPE

- A. The AR&Rs apply to everyone and everything within the Highlands at Dove Mountain.
- B. Owners are responsible for the actions of their family members, guests, tenants and invitees.

1.5 OFFICIAL VERSION OF ASSOCIATION RULES AND REGULATIONS

The Community Manager will maintain a current and accurate set of the Association Rules, which will be available for inspection and distribution and be posted on the Association website.

1.6 ADOPTION OF RULES

The Association Rules have the same force and effect as the Declaration and are binding on the Owners and their successors in interest whether or not a copy of the Association Rules has actually been received by the Owner. If there is a conflict between the Association Rules and the other Governing Documents, the provisions of the other Governing Documents prevail to the extent of any such conflict.

1.7 COMPLIANCE: In addition to the Rules set forth in this document, the Architectural Landscape Design Standards and Common Area Standards of Care (CASC) establish rules which are to be adhered to and penalties, including fines if they are not. The Board has also adopted a Compliance Policy which sets forth procedures to be followed in reporting and administering violations of these rules.

SECTION 2 MEMBER/OWNER, RESIDENT, RENTER, GUEST

2.1 DEFINITIONS

Each of the definitions in Section 1 of the CC&Rs are incorporated herein by reference. While not defined in CC&Rs Section 1, as used in this document, the terms "Renter", "Tenant", and "Lessee" are considered interchangeable.

2.2 GUESTS

- A. Owners are responsible for making Guests aware of club policies, rules, regulations, and procedures.
- B. Some of the Policies and Rules of the Association distinguish between Guests who are related to a Member and Guests who are unrelated as well as Guests under 18 years of age.

SECTION 3 REAL AND PERSONAL PROPERTY/ASSOCIATION COMMON AREAS

3.1 ARCHITECTURE LANDSCAPE COMMITTEE (ALC) DESIGN STANDARDS (CCR Article V)

Any physical or landscape modifications or additions to the exterior of a house and/or the surrounding lot must be in accordance with the Architecture & Landscape Design Standards. When required, applications describing the work to be done along with requests for work to proceed must be submitted to the ALC for approval before work commences. The ALC also provides for a system of penalties for non-compliance. These standards are available on the Highlands website.

3.1.1 MAILBOXES/MAIL TUBES (See ALC Article V, paragraph (23))

Members own their mailbox/post/tube and are responsible for maintaining them in good condition. The Board, Association, Staff, and individual Members/residents may use the mail tubes to communicate non-commercial information of general interest. Mail tubes **may not** be used by outside individuals/organizations, commercial entities, etc. to solicit members/residents.

The Highlands at Dove Mountain
Heritage Highlands at Redhawk Homeowners Association (Association)
ASSOCIATION RULES AND REGULATIONS

3.2 COMMON AREA STANDARDS (CCR Section 6.2C)

Any changes or improvements to the common areas surrounding Owner lots need to comply and be approved in accordance with the Common Area Standards of Care and Programs (CASC) documents. These standards are available on the Highlands website. Permit applications describing the work to be done along with requests for work to proceed must be submitted for approval before work commences. The CASC also provides for a system of penalties for non-compliance.

SECTION 4 PERSONAL CONDUCT (CCR Sections 13.1, 11.4, 11.13; Amenities & Facilities Use Policy; Risk Management Policy; Rules of Conduct; Rights & Responsibilities; and State and Federal laws as applicable.)

4.1 CONDUCT/BEHAVIOR

- A.** Persons within the boundaries of the Highlands community must exhibit conduct which will ensure the well-being of the community. Any action or behavior resulting in unsafe conditions or practices, discourteous conduct or any action that impairs the rights and privileges of any individual may result in disciplinary action by the Association, all as provided in the "Rules of Conduct, Rights & Responsibilities For All Individuals and/or Association Leaders" (the Rules of Conduct) which are posted on the website of the Association.
- B.** Anyone filing a complaint concerning a violation or suspected violation of standards of conduct, fraud or financial mismanagement must act in good faith and have reasonable grounds for believing the information disclosed indicates a violation. Appropriate action will be taken against individuals filing any false or malicious allegations.

4.2 RISK MANAGEMENT

- A.** Any accidents, property damage or injuries that took place in any of the Common Areas to include the golf course, Clubhouse, Fitness Center, pool area, tennis courts, pickleball courts, driving range, short game area, practice greens and roadways shall be reported as soon as possible to the Community Manager's office.

4.3 SMOKING: (See also Arizona Revised Statute: Smoke Free Arizona Act: 36 601.1)

The term "Smoking" includes all tobacco products, E-cigarettes, and Vaping products. Smoking is prohibited in all public places and places of employment within the State of Arizona. The term "public place" refers to all enclosed areas to which the public is invited or in which the public is permitted.

- A.** Smoking is allowed on the golf course but not in the desert or dormant Bermuda areas, as fire danger is extremely high. Proper disposal of smoking material is required.
- B.** Within the Highlands, smoking is also prohibited in the following outdoor areas:
 1. Within 20 feet of the Racquet Courts.
 2. Driving Range.
 3. Short Game Practice area.
 4. Practice Putting Green.
 5. Swimming Pool area.
 6. Patio Areas contiguous to the Clubhouse.
 7. Sunrise Patio.

4.4 CELL PHONES

As a courtesy to and in consideration of others, cell phones are to be turned off or set on vibrate while present in Association amenities or facilities, including, but not limited to, the golf course, racket courts, the fitness center, pool areas, library, and dining areas or while attending functions e.g., meetings, entertainment events, luncheons, etc.

4.5 PETS

- A.** Except for certified "service animals", pets are not allowed on any Association amenity or facility including but not limited to the golf course and the pool areas.
- B.** Pets must be leashed when being walked on Association common areas. All waste matter must be picked up and removed immediately by the pet owner.

SECTION 5 COMMUNITY SAFETY AND RISK MANAGEMENT

5.1 TRAFFIC AND PARKING REGULATIONS

The CC&Rs of the Association provide detailed rules in Section 11.12 regarding vehicles within the Community. In addition, Article II in the ALC standards contains additional rules approved by the Board. Both documents are available on the Highlands website.

The Highlands at Dove Mountain
Heritage Highlands at Redhawk Homeowners Association (Association)
ASSOCIATION RULES AND REGULATIONS

Additional Rules: In addition to these rules, the following Rules are adopted to apply to all vehicles including, but not limited to, resident-owned and commercial vehicles, service trucks, golf cars, and RVs. The Association may fine violators and/or have vehicles towed at the owner's expense. A detailed copy of these regulations is available at the Association reception desk and on the website.

1. All traffic signs posted on the streets of The Highlands must be obeyed.
2. Speed limit within The Highlands is **25 MPH**.
3. No on-street parking 12am - 5am daily; overnight street parking is not permitted.
4. Parking passes must be clearly visible.
5. One side of the street parking only to comply with the International Fire Code (IFC) of 2006 to allow a 20 ft. clearance for emergency vehicle access. The first vehicle parked on the street establishes the preferred parking side.
6. Park in your driveway or garage whenever possible.
7. Do not block fire hydrants or driveways.
8. Allow 15 feet on either side of hydrants and 20 feet from intersections.
9. Do not block mail delivery access or trash pickup.

A. Recreational Vehicles and Travel Trailers

1. Restrictions and requirements for parking recreational vehicles, travel trailers, etc. are quite extensive.
2. Permits are required to park in the Clubhouse parking lot and can be obtained at the reception desk.
3. Residents may park on the street during daylight hours (dawn to dusk) for a maximum of three days, solely for the purpose of loading or unloading. No overnight parking is allowed.
4. No one may occupy the vehicle except to clean it or to load or unload contents.
5. Guests must follow the same regulations.

B. Vendors/Contractors

1. Homeowners must inform vendors or contractors about the Association's street safety and parking regulations.
2. All vendor/contractor access must be approved by the homeowner by calling the Main Gate (520-579-2458). If the contractor/vendor performs regular maintenance, their name(s) should be placed on the pre-approved list in the homeowner's permanent file.
3. If parking on one side has already been established by an earlier vehicle, vendors/contractors will be forced to park across the street from their client unless accommodation is made by the other vehicle's owner.
4. Vendor/contractor vehicles parked longer than for a delivery should place reflective cones at the front and rear of their vehicles.
5. Vendors/contractors must make every effort to place bulk materials on the homeowner's lot or in the driveway. If necessary, the material may be placed on the street in front of the property and must rest on a tarp and be surrounded by an erosion barrier with reflective cones placed at the front and rear of the material.
6. No construction/landscaping materials may be left on any Association street for more than 48 hours. A permit granting an extension may be requested from the Association.

C. Estate/Garage Sales

1. To avoid unsafe overcrowding of neighborhood streets, garage and moving sales are prohibited. Residents may participate in the annual "garage sale" held at the clubhouse each fall.
2. Estate Sales are allowed so long as they are conducted "on-line" and do not have more than 2 "customers" present at a residence (together with a sales representative for the seller) at any one time. Web-based estate sale companies should be considered as an efficient alternative.

5.2 GATE ACCESS & SECURITY

A. Access to The Highlands is available through all three gates using one of two methods:

1. An RFID Sticker will open all gates electronically, may be purchased from the Association at the reception desk and must be prominently displayed on the vehicle's windshield. Instructions for applying the RFID will be provided at the time of purchase. If more than one RFID Sticker is purchased, proof of ownership of all vehicles is required.

The Highlands at Dove Mountain
Heritage Highlands at Redhawk Homeowners Association (Association)
ASSOCIATION RULES AND REGULATIONS

2. An Association Logo ID Sticker, available at no charge and displayed on the vehicle's windshield in the upper left corner. The Logo ID gains entry only through the Main Gate Attendant lane. RFID and Association Logo ID Stickers may only be used by Highlands's residents and employees.
- B. The Main Gate has a full-time attendant, 24 hours a day, and 365 days a year.
- C. The North and South gates are activated by the RFID sticker.
- D. New owners must contact the Association to purchase a new RFID sticker.
- E. The arrival of any outside visitor, guest, service provider, or delivery truck, etc. must be reported to the Gate Attendant. Provide the name of the company or individual, the estimated time of arrival and a call back number if questions arise.
- F. Residents should provide the Main Gate with a list of pre-approved vendors and guests who visit regularly.
- G. Any individual requesting access to The Highlands **may** be turned away if the Gate Attendant has not been notified.
- H. Personal profiles should be updated as necessary by logging on to the Association website to edit the information or by contacting a staff member for assistance.
- I. The Highlands is a Block Watch Community. All residents are expected to report any unusual or suspicious activity to Association staff or call the Marana Police.
- J. **IN AN EMERGENCY, CALL 911.**

SECTION 6 AMENITIES & FACILITIES

CCRs, Article 6 Duties & Powers of the Association...6.5 Adoption of Rules.

The Board has adopted a detailed Amenities & Facilities Use Policy which is available on the Highlands website.

Throughout the Clubhouse, Dress is Arizona casual. Blue jeans and denim are acceptable. Bathing suits and bare feet are prohibited in all dining and bar areas. Refer to AR&R Section 4.3 for "Smoking" regulations.

6.1 THE HIGHLANDS BAR & GRILLE

- A. The hours of operation vary throughout the year and are posted in the clubhouse and provided in The Week Ahead, The Highlander Newsletter, and on the Association website.
- B. Dining areas, bar & grille, and banquet rooms may be closed for special activities and private parties approved by the Food & Beverage Director or designated employee.
- C. Use of any Dining areas and the bar & grille is limited to individuals purchasing food and/or drink. These areas may not be used to accommodate games such as Mahjong, Trivia, Bingo, cards, etc. Upon approval from Association management, the Ballroom may be used for these activities.
- D. Members are encouraged to charge purchases to their Association account. Receipt of purchases must be acknowledged by signing a charge ticket, which includes the Member's name and charge number. If the Member does not sign the charge ticket, a gratuity of 18% will automatically be added to the charge. Cash and credit cards are also accepted.
- E. Outside catering is not permitted in any Association facility. All catering is provided by The Highlands. If the restaurant and bar are closed, outside catering may be permitted by contacting the Food & Beverage Director.

6.2 LIBRARY/RESOURCE CENTER

The Library/Resource Center is multi-functional serving as a library, small meeting area, facility, social/ TV room, and Internet wireless domain.

- A. As a consideration of other users, please step outside the library to use a cell phone.
- B. **No food or drink allowed, except bottled water.**
- C. There is no checkout system for the library. All returned books and other materials should be placed in the cart provided. DO NOT return books to the shelves. This function is the responsibility of the library support team.
- D. Daily newspapers should not be removed and should remain on or returned to the counter or table at the back of the library.

The Highlands at Dove Mountain
Heritage Highlands at Redhawk Homeowners Association (Association)
ASSOCIATION RULES AND REGULATIONS

- E. Computer stations are for use by Highlands' residents and guests only. Computer use is limited to one hour when others are waiting.
- F. Children under 18 years are not permitted to use the computers unless accompanied by an adult.

6.3 BILLARDS ROOM

- A. The Billiards Room allows scheduling prior to use. A signup sheet is available in the room. Children under 18 years are not permitted in the billiard room unless accompanied by an adult.
- B. Return the room to its original condition before leaving.
- C. No food or beverages are allowed. Bottled water is allowed but must not be placed on the billiard table.

6.4 CRAFT ROOM

- A. All students and instructors will clean the space after use: tables, shelving, etc. Brooms, dustpans, and a vacuum are available if needed. The custodial staff will clean floors and sinks on a regular basis. The room is to be returned to the same condition in which it was found.
- B. No empty cardboard boxes should be left in the craft room, even temporarily. All empty boxes are to be personally removed after each use or place a note to the custodial staff on the box asking that the items be discarded.
- C. Lockers will be assigned and controlled by Association staff. Because storage is limited, use lockers and storage shelving wisely and remove projects after completion. Association does not assume custody of any property in storage and is not responsible for any loss or damage thereto.
- D. Ceramic and sculpture students need to be properly trained by their instructor on how to load/unload and fire the kiln and pour molds. Only instructors and pre-approved students are to enter the kiln room. A fee for kiln use may be assessed.
- E. Due to fire safety, no flammable products should be placed or stored in the kiln room. Nothing should be placed on the kiln at any time. Items waiting to be fired should be placed on the appropriate shelves in the kiln room.
- F. From time to time, other events and meetings are scheduled in the craft room. When a meeting or event is scheduled for the craft room, students and instructors will not enter the room for craft purposes.
- G. No one is permitted to use the Association craft room for commercial purposes. Commercialism is defined as the mass production of the same or similar pieces for sale at outside shows or galleries. Failure to comply may result in loss of craft room privileges.
- H. Room use will be prioritized based on open or closed class enrollment, as defined by the Events Director.
- I. Material fees will be assessed for all classes by the instructor.
- J. Instructors for all classes will work cooperatively and communicate with each other regarding concerns and procedures to maintain quality programs.
- K. Specific standards, needs and requirements for each artistic area will be established jointly by the instructor and class members.

6.5 FITNESS CENTER

- A. The Fitness Center is available to Owners, Tenants, Guests, Family Members, and Non-residents as permitted in the Amenities & Facilities Use Policy.
- B. Each individual using the Fitness Center must sign in by printing his or her name and indicating the Member lot number. An "Assumption of Risk" disclaimer is acknowledged by signing in or by using any resource in the Fitness Center.
- C. No one under the age of 14 is permitted in the Fitness Center
- D. Guests aged 14 and under 18 must be under direct, adult supervision (Owner, Tenant, or Guest aged 18 or older).
- E. Proper workout attire (shorts, tee shirts, warm-up clothes) and athletic shoes are required. Jeans, sports bras and swimsuits are not allowed.
- F. Use of Equipment:
 1. To avoid injury

The Highlands at Dove Mountain
Heritage Highlands at Redhawk Homeowners Association (Association)
ASSOCIATION RULES AND REGULATIONS

- ✓ Attend a Fitness Center Orientation if you are not sure how to use the equipment or do not use it.
 - ✓ Warm up before and cool down after any workout.
 - 2. Do not move, disassemble, or remove equipment from the Fitness Center.
 - 3. Use of cardio equipment is limited to 30 minutes when others are waiting.
 - 4. Return cardio equipment to “start” position once workout is completed.
 - 5. Wipe down all equipment after use with wipes or paper towels and disinfectant provided and be courteous of others nearby when using the spray.
- G.** No food or beverage allowed in the Fitness Center, except water in non-breakable containers.
- H.** The Association is not responsible for lost, stolen or misplaced items.
- I.** Lockers are available as a temporary convenience on a first-come basis. Permanent storage is not permitted. Lockers are located in the restrooms in the clubhouse on the east side of the building.
- J.** Headphones or earbuds are required when listening to music, videos or any other cell phone or tablet application requiring sound. Refer to AR&R Section 4.4 for Cell Phone regulations.

6.6 SWIMMING POOL AND SPA

- A.** The swimming pool and hot tub are available for Owners, Guests and Family Members during hours approved by the Community Manager, and only in accordance with the current Amenities & Facilities Use Policy. Please review the policy before using these areas.
- B.** A gate code is required for entry to the pool and spa. The code is available on your most recent statement from the Association and is not to be shared with non-residents.
- C.** To ensure safety, the gates to the swimming area are to remain closed at all times.
- D. It is unsafe to swim alone; no lifeguard is provided.**
- E.** Use common courtesy at all times. Take extended cell phone calls outside the pool area. Abusive and foul language is prohibited.
- F.** Please leave the pool during inclement weather.
- G.** A rinse shower is encouraged prior to entering the pool or spa.
- H.** Individuals with an open wound or communicable disease may NOT use the pool or spa.
- I.** A bathing suit is required when entering the pool or spa.
- J.** Swim diapers are required for non-toilet trained children and incontinent adults.
- K.** No swimwear is allowed inside the clubhouse except swimwear with cover-up garb is permitted in the locker room/bathroom and on the outdoor patio of the Grille.
- L.** Lockers are available as a temporary convenience on a first-come basis. Permanent storage is not permitted. Lockers are located in the restrooms in the clubhouse on the east side of the building.
- M.** Association is not responsible for lost, stolen or misplaced items.
- N.** Food and beverages are allowed using paper or plastic or other types of unbreakable containers.
- O.** Place all trash in receptacles provided.
- P.** Aerobic equipment and small swim aids are permitted, including noodles and armband floats. No air mattresses, floating lounges, or similar equipment is allowed.
- Q.** No bikes, skateboards, roller blades or roller skates are allowed.
- R.** Running, diving, climbing on walls, swinging on gates, throwing balls or hard objects, or jumping into the pool are NOT allowed.
- S. Spa Safety**
- 1. Recommended maximum time in the spa is 15 minutes. Over-exposure may result in nausea, dizziness, or fainting.
 - 2. Spa use after consumption of alcohol or while under the influence of narcotics or certain medications should be avoided.
 - 3. Elderly persons, pregnant women, infants, and persons with serious medical conditions should consult a physician before using the spa.
 - 4. The spa is for hydrotherapy and is not a play pool for children.

The Highlands at Dove Mountain
Heritage Highlands at Redhawk Homeowners Association (Association)
ASSOCIATION RULES AND REGULATIONS

5. Children under age 14 must be supervised by an adult.

T. Pool/Spa Hours and Restricted Use:

The pool is available for adult open swimming with the following restrictions and priorities:

1. Pool hours and use are adjusted seasonally for energy conservation. Specific hours will be listed on the Association website and at the pool/spa.
2. Special activities in the pool at specific hours include lap swimming, water aerobics, water walking, and water volleyball. Restricted use of all or part of the pool during these activities will be noted on the Association website.

U. Children Hours: Children under the age of 14 may use the pool unless use is restricted and must be accompanied by an adult. Hours children may use the pool are listed on the Association website and posted at the pool.

V. Music: Enjoy your music and recorded material through earbuds. Music is permitted to be used for classes taught at the pool and for Association sponsored events.

6.7 RACKET SPORTS

Courtesy and consideration of others along with court etiquette should be observed at all times. Players and spectators should not enter a court while play is in progress. **Highlands Tennis Association (HTA) and Pickleball Association (HPA)** members have priority for court usage during organized court times or special events and social functions. **NO SMOKING WITHIN 20 FEET OF ANY RACQUET COURT.**

6.7.1. ORGANIZED TENNIS & POP TENNIS

The Highlands Tennis Association (HTA) has been established to help create an interest in both regular and POP tennis, and to assist tennis members in increasing their proficiency, sportsmanship, and enjoyment of all tennis programs.

A. Organized, Regular and Pop Tennis Play

1. Use of the tennis courts is available to all Members and guests as provided in the Amenities & Facilities Use Policy.
2. Participation in regular and POP tennis organized play is limited to HTA members and guests.
3. HTA members have priority for tennis court usage during Organized Play and Special Events.
4. Tennis Court reservations are available on the Highlands reservation system. Court time shall be allocated and posted on Highland's reservation system for HTA Organized events, Open play, scheduled group play, beginner instruction, skills clinics and other needs as determined by the HTA Board. Details of the court scheduling process, scheduling system and seasonal schedule changes can be found in the HTA Rules and Regulations.
5. Special events are scheduled throughout the year as determined by the HTA officers.
6. All HTA organized tennis shall be in accordance with the rules of the game as established by the US Tennis Association (USTA).
7. HTA officers have final say in all HTA matters.

B. Tennis Rules of Conduct

1. Courts are open to Highlands' residents and guests in accordance with the Amenities and Facilities Use Policy.
2. Courtesy and consideration of others along with tennis court etiquette shall be observed.
3. Players and spectators shall not enter a court while play is in progress.
4. The tennis courts are to be used for tennis activities unless prior approval is obtained from Management.
5. No food or beverages, other than water or sports drinks, are permitted on the courts.
6. No pets are permitted on the courts.
7. Trash and other disposables shall be placed in the containers located both on and off the courts.
8. Appropriate tennis attire shall be worn.
9. No shoes other than tennis shoes shall be worn.
10. All players shall leave the court promptly after a match if others are waiting to play.
11. The ball machine may be reserved on the Highlands reservation system.
12. New HTA and non-HTA members must receive orientation on the ball machine before using it. Orientation can be arranged by contacting an HTA officer.

The Highlands at Dove Mountain
Heritage Highlands at Redhawk Homeowners Association (Association)
ASSOCIATION RULES AND REGULATIONS

13. HTA Officer contacts and other tennis information can be found on the HTA webpage, which can be found by going to the Highlands website, then "Lifestyle".

6.7.2 PICKLEBALL

A. Hours of Operation:

1. Courts are available as follows:
 - a. Winter Season (November through April) 7:00 am to 8:00 pm
 - b. Summer Season (May through October) 6:00 am to 8:00 pm
2. The pickleball courts may be used by Owners during operating hours through the Highlands reservation App (courtreserve.com), if required. Court time shall be allocated for HPA Organized events, open play, scheduled group play, beginner instruction, skills clinics and other needs as determined by the HPA Board.

B. Pickleball Rules of Conduct:

1. Courts are open to Highlands' residents and guests in accordance with the Amenities and Facilities Use Policy.
2. Smooth-bottomed, non-marring, athletic court shoes only.
3. No bicycles, rollerblades, roller skates or skateboards allowed.
4. Food, glass containers or alcoholic beverages are not permitted.
5. Pets are not allowed on the courts.
6. Courts are to be used for Pickleball activities only.
7. Pickleball machines may only be used by HPA members.
8. New HPA members must receive orientation on the pickleball machines before using them. Orientation can be arranged by contacting an HPA Officer.
9. All users are asked to always be courteous and considerate of others.
10. HPA Officer contacts and other pickleball information can be found on the HPA webpage, which can be found by going to the Highlands website, then "Lifestyle".

- C. Highlands Pickleball Association (HPA) Play Schedule:** The HPA has a set of parameters to facilitate the use of the courts for general and reserved play. "General play" is to be considered as organized drop-in times.

6.7.3 MUSIC ON TENNIS AND PICKLEBALL COURTS

A. INTENTION

To promote good will, comity, and mutual enjoyment of racquet sport participants in close proximity, the following guidelines are adopted.

B. GUIDELINES

Members and Participants shall abide by the following guidelines:

1. NO MUSIC shall be played during the morning 4-court tennis time or when tennis players are present on the courts. This time varies by the season, is established by the Highlands Tennis Association (HTA) and is posted as the seasons change.
2. Music may be played at all other times consistent with the tone and tenor of these guidelines.
3. Music, when allowable, shall be played at a volume that does not exceed the decibel level of normal play on the courts and normal conversation.
4. If a participant who wishes to play music arrives at the courts and others are there not playing music, the newly arriving participant shall request of the playing participant permission to play music. If denied, the requestor shall refrain from playing music until the playing participant leaves that court.
5. Any complaints about music playing on the racquet courts may be referred to either of; the Manager on duty at the time, the President of the HTA, the President of the HPA, or the Director of Wellness & Fitness for counsel and resolution.

6.8 GOLF COURSE, DRIVING RANGE, PUTTING GREEN AND SHORT GAME AREAS

A. INTENTION

Establishment of these rules and regulations by the Association is intended to apply to all Members, residents and others desiring to use the golf course and related facilities ("related facilities" include the driving range, putting green, and short game area). Enforcement of the rules will be administered by the Head Golf Professional and the Community Manager. Association Members and course users are expected to know the Association Rules and Regulations and to cooperate with their enforcement.

The Highlands at Dove Mountain
Heritage Highlands at Redhawk Homeowners Association (Association)
ASSOCIATION RULES AND REGULATIONS

B. GENERAL TERMS

1. The Association is not responsible for any loss or damage to items or equipment used or stored on Association property. Each person using the course and its related facilities releases the Association and its staff from any and all causes of action, claims and liability with respect to any loss or damage to any property used or stored on Association property.
2. All golfers shall abide by all rules, regulations, and policies established by the Association. The Association reserves the right to revise the rules, regulations, and policies on an ongoing basis at its discretion.
3. Golfers shall not reprimand or be disrespectful to Association employees. Complaints about the service or demeanor of an Association employee must be submitted in writing to the Head Golf Professional or the Community Manager. Remedial action will be taken as deemed warranted.

C. GOLF COURSE AVAILABILITY, USE AND RESTRICTIONS

The golf course is available, for a fee, to all Members/Owners, residents, renters, golf members, as well as guests, and the general public. The Board has the right to implement a tee time allotment system.

1. Registration

All golfers must register in the Golf Shop or online at least ten (10) minutes prior to their scheduled tee time or they may lose their starting time. Golfers are responsible for the payment of all golf fees and merchandise and food and beverage purchases.

2. Reservations

Hours for the use of the golf course and its facilities and the Golf Shop are posted in the Golf Shop and the Association website. Hours are subject to change depending on weather and/or golf course conditions. The Head Golf Professional in consultation with the Golf Course Superintendent shall determine when the golf course is playable and such decision shall be final. Information on golf course conditions is available at The Highlands website or by contacting the Golf Shop.

- a. Golfers should request tee times through the Chelsea Reservation System (www.herhigh.chelseareservations.com). Training and instructions for using Chelsea are available from Golf Shop staff.
- b. The Association reserves the right to make reservations up to 12 months in advance for group and tournament events.
- c. All Association golfers shall either notify the Golf Shop or Chelsea of all cancellations by noon the day prior to the scheduled tee time or by contacting the Golf Shop after the noon deadline. Failure to do so may result in penalty points being charged to the account of the responsible golfer.
- d. The golf course may be reserved for authorized league play. Other players will be accommodated during these times on a space available basis.

D. ANNUAL PASS HOLDERS

1. Eagle Members are entitled to unlimited use of the golf course and practice facilities, subject to availability and subject to the then current written agreement permitting the same. Play Card Holders shall be entitled to use the golf course and practice facilities, subject to availability, and subject to the then current terms of their Play Card. Eagle Members shall be required to sign a written agreement annually on or before January 1 or before the first round of golf in the new year is played. If an Eagle Member fails to actually sign the Agreement, by making use of the course, they consent to the terms of the then current Agreement as a condition of using the course. Play Card Holders are required to sign a written agreement on or after January 1 and before their first round of golf in the new year is played. (Eagle Members and Play Card holders are referred to collectively as "Annual Pass Holders".)
2. All golf fees are reviewed annually by the Board.
3. An Annual Pass does not include entry fees for special events, including, but not limited to, member/guest tournaments and member/member tournaments, or club championships.
4. Play Cards shall be paid in full when purchased. Eagle Memberships and annual golf car rental fees shall be paid annually in advance or, if permitted, billed monthly in advance and are due when billed even if the Pass Holder does not play.
5. Association Members, including Annual Pass Holders, are required to play with their guests for guest fees to apply. Applicable guest fees must be paid at the time of play. Association Members including Annual Pass Holders, are limited to inviting the same local guest (fewer than 100 miles distance), to no

The Highlands at Dove Mountain
Heritage Highlands at Redhawk Homeowners Association (Association)
ASSOCIATION RULES AND REGULATIONS

more than two (2) times per month or 30-day period. Out of town guests (more than 100 miles distance) are limited to no more than five (5) times per month or 30-day period.

6. Playing privileges for Annual Pass Holders are non-transferable and playing privileges may be suspended or revoked for non-payment of annual or monthly fees.
7. Any person failing to abide by any of the Association Rules & Regulations and policies may be subject to having playing privileges suspended and/or evoked.

E. TOURNAMENTS AND CLINICS

1. The Association reserves the right to make the golf course and practice range available for tournaments, clinics, and other special events. Use of the golf facilities may be restricted at these times.
2. Only the professional golf staff is permitted to provide golf instruction unless otherwise authorized by the Head Golf Professional and should be scheduled through the Golf Shop. Lessons not cancelled at least twenty-four (24) hours in advance may be subject to a fee.
3. No golf tournaments of any kind shall be permitted unless approved in advance by the Head Golf Professional.
4. Handicaps may be used in organized competition. To establish a USGA GHIN handicap, consult the Golf Shop. An annual fee is charged to maintain a handicap administered by the Arizona Golf Association. Players with handicaps are required to all post all acceptable scores on the same day as played. Details on handicaps and posting methods are available from the Golf Professionals or a member of the Golf Handicap Support Team.

F. EQUIPMENT AND ATTIRE

1. Each golfer must have a set of golf clubs. Sharing is not permitted.
2. Proper attire is required for all golfers on the course and practice facilities. In general, proper attire is that suitable for a private country club. Proper Attire includes:
 - a. **Men:** Collared shirts or turtlenecks with sleeves, collarless shirts intended for golf course use, golf tailored shorts, or slacks. Shirts should be tucked in, and hats should be worn in the forward position.
 - b. **Women:** Golf shirts, golf shorts, skorts, golf dresses or slacks.
 - c. **NOT PERMITTED:** Workout clothes or tights, sweatpants, tee shirts, tank tops, tube tops, blue jeans/denim and cutoffs, gym clothes, gym shorts, biking shorts and bathing suits.
 - d. **Shoes:** Only soft cleat or spike-less golf shoes and other soft soled shoes shall be worn on the golf course and at the practice areas. For the safety of our golfers, shoes must be worn at all times.

G. GOLF CART USE

(See Section 5.1 Traffic and Parking Regulations for general use of golf carts throughout the community. Golf carts are very tough on the turf. Keeping the golf course in top condition requires the cooperation of all those who play.

1. Golf carts are operated at the risk of the driver. The cost of repairing any damage to golf carts or the golf course resulting from operation will be charged to the member at the time the damage occurs. Each member is responsible for any guest causing damage and related costs.
2. Only golf carts provided by the Association or otherwise approved to operate on Association property will be permitted on the golf course.
3. The Head Golf Professional and the Golf Course Superintendent will decide when the golf course turf is able to handle golf cart traffic and may restrict use to cart paths only.
4. Golf carts should be driven across fairways in a scattered pattern, and at 90 degrees to the paths, avoiding soft areas. Traffic regulations and golf course directional signs must be obeyed at all times, unless made an exception by the Medical Flag procedure.
5. Association owned golf carts may be used on the golf course only during approved hours of golf play, unless otherwise authorized.
6. Association owned or private golf carts may be operated only by persons having a valid driver's license.
7. A foursome tee time shall be limited to no more than two golf cars. If more than two golf carts are in use, no more than two cars may enter the turf on any one golf hole. Additional rules may be adopted at the discretion of, and with the consent of, the Golf Professional and the Community Manager in connection with the allowance of more than two (2) carts in a foursome.
8. A maximum of two (2) riders and two (2) golf bags per golf cart is allowed.

The Highlands at Dove Mountain
Heritage Highlands at Redhawk Homeowners Association (Association)
ASSOCIATION RULES AND REGULATIONS

9. The use of privately owned golf carts on the course is allowed by the Association. Privately owned golf carts used on the golf course must comply with standards for course protection as determined by the Association or the Head Golf Professional. All privately owned golf carts must be four-wheel battery powered vehicles. Golf cart owners are encouraged to check the pressure in their cart tires on a regular basis to minimize damage to the course. If requested, the cart staff will assist in checking cart tire pressure.
10. Members with private golf carts are required to ensure that individuals operating the golf cart do so in a safe and prudent manner, whether on the golf course or on Association private streets, in accordance with all traffic regulations.
11. Privately owned golf carts may be driven on the turf areas of the golf course only when the golf course is open for play and when the occupants are playing golf. Golf cart traffic on the golf course is restricted to nine- and eighteen-hole rounds of play. Starting times must be scheduled as provided herein. After hours play is permitted if the players make arrangements in the pro-shop before play or call the Golf Shop promptly the morning after play. All rounds must be paid for and there is no free golf at any time.
12. No privately owned golf carts will be repaired by golf course employees or stored or recharged at Association facilities without prior approval by the Head Golf Professional.
13. The course closes for approximately three (3) weeks in the fall (September/October) for over seeding. Golf staff will enforce a mandatory, no exceptions, path only policy for approximately thirty (30) days after reopening. Golf management will decide when golf carts will be permitted back on the golf course turf.

H. MEDICAL FLAGS

1. The Medical Flag Policy is adopted in consideration of those who desire to play golf at The Highlands and are unable to play without restrictions due to legitimate physical limitations. The intent of this policy is to maintain The Highlands pace of play program, while allowing players to enjoy the entire course.
2. The Medical Flag is an annual medical disability flag valid from January 1 – December 31. A new medical certificate signed by your physician or a copy of your state issued disability plate/placard must, upon request, be submitted yearly. The one-time charge for the Medical Flag will be paid by the program participant. This policy is designed to provide a qualified player with a flag to be displayed on the golf cart that permits the driver to access normally restricted areas of the course.
3. The Medical Flag Program is solely for qualified players and not for the benefit of others.
4. Each person who obtains and uses a Medical Flag, as a condition precedent to the use of the Flag, agrees to and shall be bound by the terms and conditions of the then current Medical Flag Agreement, a copy of which is available in the Pro Shop, including the sanctions described therein for breach of the Agreement. If the terms and conditions in the Agreement are not acceptable, it shall be the obligation of the holder of the Medical Flag to surrender the Flag to the Pro Shop.
5. Medical Flags are to be displayed prominently at all times.

6. MEDICAL FLAG RESTRICTIONS

- a. Keep golf carts **at least 30 feet** from the greens.
- b. Do not drive or park in front of the greens.
- c. Privilege is for the flag holder only – not for use by your cart mate or spouse.
- d. No Driving or Parking as follows:
 - o No Carts in front of any green
 - o Hole 2 no carts on right side of green in swale
 - o Hole 14 no carts on left side of green
 - o Hole 7 and 12 are to remain on the cart path. For Holes 4 and 17, the Head Golf Professional will instruct where carts are allowed.
 - o Hole 16, No carts on right side of green

I. SPECIAL USE OF THE GOLF COURSE

1. Jogging, cycling, and dog walking are not allowed.
2. No skateboards, roller blades, or other forms of transportation, with the exception of golf carts, are allowed on the golf course.
3. No fishing is allowed in the lakes on the golf course unless authorized by Association management.

The Highlands at Dove Mountain
Heritage Highlands at Redhawk Homeowners Association (Association)
ASSOCIATION RULES AND REGULATIONS

4. "WALK ON THE WILD SIDE" PROGRAM

So that all members, residents, renters, and guests can enjoy the beauty of the golf course, the Association allows pedestrian use of the golf course cart paths as follows:

- a. The golf course is generally open for this Program on Thursday mornings as designated by Association management. Hours vary by season and are generally set forth in the Week Ahead.
- b. A Member, Resident, or Renter must accompany any Guests.
- c. Anyone on the golf course during this time must remain on the paved cart paths.
- d. Use is restricted to walkers and golf carts only. No other types of transportation are permitted.
- e. No pets are allowed.
- f. Golf course maintenance staff and vehicles have the right of way.
- g. Be aware that the golf irrigation/sprinkler system may run at any time.

J. GOLF COURSE USE

1. All play shall start at the Number One and/or Number Ten tee or as a shotgun unless otherwise authorized. Under no circumstances shall players start play randomly.
2. In the event that play of any person using the course that has paid a daily fee for the use thereof (including Play Card Holders) is involuntarily discontinued due to weather or closing of the course, those players will be issued a credit for golf charges paid for such rounds as follows: fewer than three (3) holes played – full credit; more than three (3) holes but fewer than twelve (12) holes played – fifty percent (50%) credit; twelve (12) or more holes played – no credit given.
3. Practice is restricted to designated areas. No practice shots are permitted on the golf course.
4. Ball hawking is not permitted on the course or the surrounding common areas. Balls may be retrieved from water hazards from their perimeters only. Wading into water hazards or lakes shall not be permitted.
5. The USGA Rules of Golf shall govern all play, except as modified by local rules. USGA golf etiquette shall be practiced at all times.
6. Pace of play is monitored, and guidelines are available from the Golf Shop.
7. No player shall have more than one (1) ball in play, except as allowed by the Rules of Golf.
8. All players shall repair ball marks on greens and all divots through the green and rake smooth sand bunkers. Bunker rakes are to be placed outside the bunker after use.
9. Players stopping between nines must obtain permission from the Golf Shop to resume play if they miss their position on the next tee.
10. Fivesomes or any larger number of golfers in a single group are not allowed to play on the course.

K. MUSIC

On the driving range, putting green and short game area, music or recorded material may be played only through ear buds or headphones. Music may be played on the course on golf carts so long as the music may be heard only on the golf cart where the speaker is located. Association sponsored events may permit additional uses of music on the golf facilities.

SECTION 7 CATERING & SPECIAL EVENTS**7.1 Catering:**

- A. Arrangements for special and/or private events/parties must be planned through the Food and Beverage Department.
- B. Catering in a private room, other than the ballroom, requires a minimum of 25 people.
- C. Menu pricing will apply including gratuity and sales tax.
- D. Association does not permit activities or other clubhouse users to bring food onto the premises. All food being served (snacks, birthday cakes, etc.) must be ordered through the Food and Beverage Department.

7.2 Special Events: (See receptionist for details)

- A. Tickets for Association sponsored events can be purchased from the Association at the Receptionist Desk or online at www.thehighlands.showare.com. Cancellation for a full refund **MUST** occur two full business days (48 hours) prior to the event.
- B. Non-residents may register for an Association sponsored activity or event on a space available basis for an additional fee as approved by the Community Manager.

The Highlands at Dove Mountain
Heritage Highlands at Redhawk Homeowners Association (Association)
ASSOCIATION RULES AND REGULATIONS

SECTION 8 SPACE/EQUIPMENT RENTALS AND FEES

The use and operation of the Clubhouse facilities is addressed in the Amenities & Facilities Use Policy, which is posted on the Highlands website under "HOA", then "Documents". These rules are in addition to those set forth in the Policy.

8.1 RENTAL

A. Rental and use of space in the Clubhouse is allowed only as described in the Amenities & Facilities Use Policy. Organizations may rent space at Association facilities if allowed under the Amenities policy.

8.2 SPACE RESERVATION

A. All requests to reserve space in Association facilities must be made through the Association office in person, by mail, electronically, or by telephone and must be approved by the Community Manager or designee.

8.3 AUTHORITY

- A. Association management reserves the right to deny space to any individual or group when it places Association in an undue position of liability, or when there is a risk of damage to the facility and/or its contents.
- B. Association reserves the right to use its facilities for any Association sponsored event of community interest, which supports and benefits Members.
- C. Association management is authorized to develop and implement facility use fees to offset the direct cost of such activities.
- D. All meeting room use must have authorization before occupancy.

8.4 EQUIPMENT

A. Only as the Association may agree in advance may equipment of the Association be used in the Clubhouse or elsewhere within the community.

8.5 FACILITIES USE FEES/INSTRUCTIONAL CLASSES (Amenities & Facilities Use Policy)

A. FEES

- 1. In general, no use fees are charged to qualified Association groups.
- 2. A rate sheet is available from Association management for other events or groups.

B. EDUCATIONAL PROGRAMS

- 1. Education opportunities may be offered by Association staff, qualified volunteers, or professional instructors as permitted by the Amenities & Facilities Use Policy and upon the approval of the Community Manager.
- 2. Political events contemplated by A.R.S. 33-1808(L) may be conducted in the manner described in the Amenities & Facilities Use Policy.
- 3. Fees may be charged for materials, supplies, and labor provided by the Association, if any.

C. RENTAL CANCELLATION

- 1. Association has the right to cancel a rental reservation contract for just cause with at least 24-hour notification and written confirmation.
- 2. Association is to be notified of a cancellation at least thirty (30) days prior to the reserved date depending on the rental agreement. A cancellation fee may apply.

SECTION 9 SIGNAGE, ADVERTISING, SOLICITATION AND CANVASSING

(These subjects are extensively governed by prevailing Arizona law, including ARS 33-1808. In the event these statutes are subsequently amended, these rules shall be deemed amended but only to the minimum extent required for statutory compliance.)

9.1 SIGNAGE

A. General

- 1. No owner may display any sign or billboard of any kind on any portion of a Lot, except as allowed by these rules or approved by the Board of Directors. (Section 11.3 CC&Rs)
- 2. Signs advertising or promoting a contractor, company, or service are prohibited.
- 3. Except as otherwise permitted herein, all signs must be of professional quality and appearance, or Realtor® supplied. No handwritten, or unprofessionally produced signage will be allowed.

B. Political Signs

- 1. Political signs must be in compliance with local and state standards and this rule. Political signs may be placed in front yards 71 days before the date of a primary or general election. All election and political

The Highlands at Dove Mountain
Heritage Highlands at Redhawk Homeowners Association (Association)
ASSOCIATION RULES AND REGULATIONS

signs of every type must be removed within 15 days after the general election. In the event of a primary election, signs for a candidate not advancing out of the primary must be removed within 15 days of the primary election. Political signs should, but need not be, professionally produced. Political signs may have printing on both sides of the sign, in which event the square footage of the sign shall include full area of both sides of the sign.

2. Association specific political signs may be displayed on an owner's property between the date that the Association provides written or absentee ballots to members and three (3) days after the election. An "association specific political sign" is one that supports or opposes a candidate for the Association board or speaks to an Association ballot issue that requires a vote of the Association members. Association specific political signs need not be commercially produced. Association specific political signs may not contain profanity or discriminatory text, images or content based on race, color, religion, sex, familial status, or national origin as prescribed by federal or state fair housing law.
3. The number of political signs or Association specific political signs on an Owner's property is not limited, but the maximum combined aggregate dimensions of all political, association specific political signs on a property at any one time may not exceed nine (9) square feet.
4. Flags, windsock, or banners carrying political statements or referring to or identifying political candidates, parties, or issues will not be deemed to be ornamental, and are not allowed. The only flags allowed to be flown on flag poles are those specifically permitted by ARS 33.1808 as amended from time to time and meet the criteria set out in Architectural Landscape Design Standards under the Flagpoles, Flags, and Windsock section. Neither of those permit political flags.

C. For Sale/For Rent Signs

Realtor professional "for sale" or "for lease" signs are permitted without ALC approval. Only one (1) sign will be permitted per lot, positioned directly on the lot in front of the house. The size of a sign offering a property for sale, for rent, or for lease shall be in conformance with the industry standard size sign, which shall not exceed twenty-eight by twenty-four inches, and the industry standard size sign rider, which shall not exceed six by twenty-four inches. Signs that are not commercially produced are prohibited. If a home is being offered both for lease and for sale, two rider signs are permitted. Sign colors will be the standard colors used by Realtors or similar. No iridescent or unreasonable bold colors will be allowed.

1. Temporary open house signs may be placed on the property for sale that are industry standard size and only on the day of the open house.
2. No open house may be held before 8:00 a.m. or after 6:00 p.m.
3. For Sale and For Lease signs shall be taken down promptly and not later than the recording of instrument of conveyance.

D. Security Signs: Owners may install a maximum of three (3) signs disclosing that the Lot is protected by a security system. These signs may be placed on or around the lot (**CCR Section 11.3**)

E. Cautionary Signs: The use of cautionary signs regarding children are permitted if the signs are used and displayed as follows:

1. The signs are displayed in residential areas only.
2. The signs are removed within one hour of children ceasing to play.
3. The signs are displayed only when children are present within fifty feet of the sign.
4. The temporary signs are not taller than three feet in height.
5. The signs are professionally manufactured or produced.

F. Decorative Items: Ornamental flags and windsocks may be flown temporarily from removable poles attached to the house, and do not require ALC approval.

9.2 SOLICITATION AND CANVASSING

Door to door solicitation or canvassing within the Highlands at Dove Mountain is prohibited, except political solicitation as authorized by A.R.S. 33-1808(H). Door to door political solicitation may only occur between the hours of sunrise and sunset; the solicitor must either be a resident of the Highlands or accompanied by a resident, and there must be prominently displayed an identification tag for each person engaged in the activity, along with the prominent identification of the candidate or ballot issue that is the subject of the support or opposition.

SECTION 10 WASTE DISPOSAL

A. All Members must subscribe for individual waste disposal with the Association contracted waste disposal company.

The Highlands at Dove Mountain
Heritage Highlands at Redhawk Homeowners Association (Association)
ASSOCIATION RULES AND REGULATIONS

- B.** Members must use the closed receptacles provided by the contracted company.
- C.** Receptacles may be placed at the curb the night before pick-up but not sooner than 5:00 pm. All receptacles must be stored out of sight of neighbors, the streets, or common areas not later than 8:00 pm on pick-up day.
- D.** Recyclable Materials (for more details contact the Association waste disposal contractor directly)
 - 1.** Should be empty, clean, and dry. Contamination such as residual food or liquid can be harmful to the recycling process.
 - 2.** Placed curbside only in the designated recycling container (paper, newspapers, magazines, phone books, junk mail, flattened cardboard, file folders, poster board, plastic containers: except no #3, 5 & 7, aluminum and tin cans). If in doubt, place in the trash bin.
 - 3.** Composite packaging, such as cardboard and plastic used together such as in a 24-pack of bottled water cannot be recycled unless separated into two pieces.
 - 4.** Never place the following in recycle bins: Styrofoam or plastic grocery bags, etc., batteries, ropes, chains, cordage, latex gloves, clothes or shoes, food, yard waste, tissues, napkins, or paper towels.

SECTION 11 ENFORCEMENT: Violations of these Rules and Regulations may be reported to the Association staff member who is responsible for the use of the amenity, facility, activity, etc. If there is doubt, contact the Community Manager or senior administrative staff. Substantiated violations will be handled pursuant to the terms of the Compliance Policy or such other Governing Document that may apply. These Rules and Regulations are part of the Governing Documents of the Association.

SECTION 12 AMENDMENTS

- A.** These Rules and Regulations may be amended by the Board.

END OF DOCUMENT

Summary of Updates (after 09-25-2019)

DESCRIPTION OF CHANGES	DATE
Changes to Tennis and Pop Tennis 6.7.1 (A3 & A4): 3. All organized regular tennis is scheduled Monday Sunday through Saturday mornings at varying various times depending on temperature, and season, and number of players , as determined by the HTA officers. All four courts are reserved for four hours. Seasonal times are posted on the tennis bulletin board by the courts. 4. All organized POP tennis is scheduled on days and times as determined by the HTA officers Sunday through Saturday at various times depending on temperature, season, and number of players, as determined by the HTA officers. Two courts are served for two hours Seasonal times are posted on the tennis bulletin board by the courts.	10/31/2019
Update gate access information in Section 5.2(3) by removing the 5:00 a.m. to 10:00 p.m. entry hours making North and South gates accessible 24/7 with an RFID sticker.	11/27/2019
Update Section 2.1 (C) – Renter to conform to State statutes	07/16/2020
Amend Section 4.3 – Smoking to prohibit smoking in more areas	07/22/2020
Update Section 6.8 – Golf Course and add Medical Flag Enforcement	03/24/2021
Add Section 6.7.3 – Music on Tennis and Pickleball Courts	06/23/2021
Update Section 6 & 6.1 – No Cards & Games in Bar & Grille	09/30/2021
Update Section 9 – Signage, Advertising, Solicitation, and Canvassing	06/22/2022
Update Section 4.3 – Smoking to include vaping and e-cigarettes	04/26/2023
Update Section 9.2 – Political soliciting	12/11/2023
Overall Governance Review	05/22/2024